

Transition Guide

How to Cancel Giving with WeShare

■ Log into your WeShare account with your church using this link:

■ Click on **Payments and Schedules** and select the collection that you would like to cancel.

■ Click the **Delete** button next to that collection.

■ A pop-up window will appear with a confirmation to cancel. Click **OK** to confirm the deletion of the recurring transaction. You are now ready to start giving with Flocknote!

Almost there!

Let's get you rollin' for Giving with Flocknote!

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How to set up recurring giving with



- Visit your Church's online giving page using this link:
- Select the fund you'd like to make a payment to.
- Click the **Make Recurring** checkbox to create a recurring gift.
- Adjust your recurring schedule and time frame.
- From there, fill out your contact information and/or log into Flocknote. *You don't have to log in to give!*
- Finally, add your payment method (ACH or Credit Card) and click **Donate Securely**.

You did it!

You are all set and good to go with Flocknote

Questions? Reach out to us at help@flocknote.com.